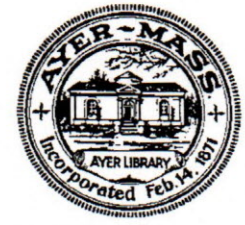


**TOWN OF AYER BOARD OF HEALTH
Meeting Minutes of October 19, 2015**



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Meeting called to order at 5:30 pm

Members present included: Clerk and Acting Chair Mary Spinner, Member Pamela Papineau, and Administrative Assistant Jane Morriss

NABOH MATERIAL (B. Braley): No issues at this time. She is busy doing the annual food licenses. She did respond to various complaints about odor from a business on Main Street.

REVIEW OF MINUTES FROM OCTOBER 5, 2015: Member P. Papineau moved to approve the minutes covering the October 5 meeting, and Clerk M. Spinner 2nd. **A2/0**

UPDATE ON RAB MEETING (P. Papineau): During the last meeting the members reviewed the 2015 Five-Year Review Report for Former Fort Devens Army Installation BRAC Legacy Sites pertaining to Contract No.: W912WJ-15-C-0002. P. Papineau thought the review was very comprehensive and thorough. The presentation covered each of the AOCs (Areas of Concern)—identifying what has been done so far, and what is ongoing. The Army Corps of Engineers believes that data collected thus far demonstrates current controls and monitoring are effective. Monitoring will continue at several AOCs, including Shepley's Hill Landfill and the old Army Airfield. The report had been thoroughly reviewed and detailed comments were submitted by PACE consultant Rich Doherty and the EPA; there were no BOH concerns that were not addressed in the PACE and/or EPA reviews. The next RAB meeting, which will be held in Ayer is scheduled for December 17th. Admin J. Morriss was asked to look at the disc that was enclosed with the Report to make certain it contains all of the appendices—and if it does, she will have Systems Administrator Cindy Knox post it on the BOH website.

UPDATE ON EMERGENCY PLANNER MEETING (Chairman H. Hasz): M. Spinner reported that Chairman H. Hasz met with the new Region 2 Public Health Emergency Planner Jamie Terry last week, and she will provide an update to the Board at the next meeting. M. Spinner suggested the Board send a thank you note to former planner Ken Gikas. He helped us when we first joined Region II. It was a lot of work for him setting up procedures, equipment and training. We have a defibrillator on the wall at Town Hall given to the town through the Region II Grant. We have equipment in our office and stored at the Fire Department should we ever have a large-scale emergency.

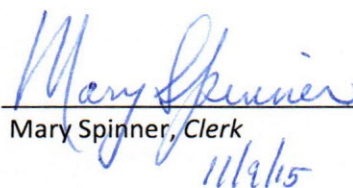
ADMINISTRATIVE DISCUSSION—Trash Hauler Permitting Documents:

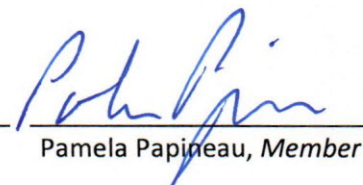
- **Biannual Trash Reporting Procedures:** P. Papineau will follow up with Mark Wetzel and report back at next meeting, and in addition will find out if Mass. DEP requires recycling. The reporting procedures will be communicated in the letter enclosed with the Permit.
- **Trash Hauler Permit Design:** Members like the design of the permit and all agreed that it should be printed out on colored paper.

ADMINISTRATIVE MATTERS:

- **Mail Review:** The Board has received written documentation from the resident at 236 Snake Hill Road confirming that he no longer has chickens.
- **Miscellaneous:** J. Morriss reported that seven applications for the Trash Hauler Permit have been received. P. Papineau will meet with J. Morriss at 10 a.m. Oct. 27 to process the applications.
- **Future items/Action Items:** The Board will review status of trash hauler applications and start suggestions for 2015 Annual Report. M. Spinner is monitoring the E. Cigarette situation following the adoption of new regulations introduced by the Attorney General.
- **ADJOURN:** P. Papineau made a motion to adjourn the meeting at 6:08 p.m. with 2nd from M. Spinner. **A 2/0**


Heather Hasz, Chair


Mary Spinner, Clerk
11/9/15


Pamela Papineau, Member